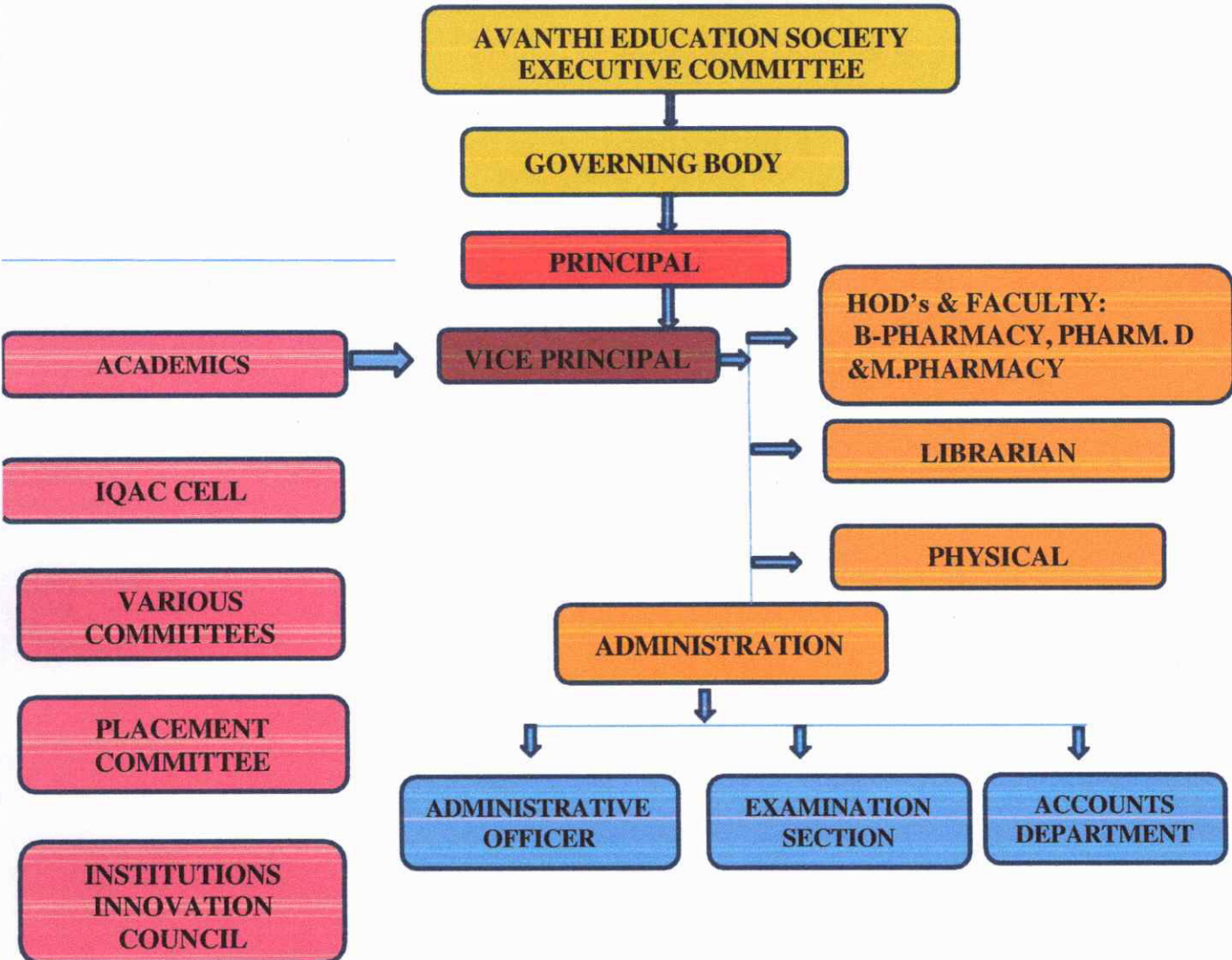




Institution Organogram

ORGANIZATIONAL CHART



[Signature]
PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



PERSPECTIVE PLAN OF THE INSTITUTION

The organization is working toward the accomplishment of its vision, purpose, and core values through a long-term strategic perspective plan that calls for ongoing progress. Stakeholders and different academic and administrative authorities provide input on the strategic plan, which is then implemented and reviewed periodically.


The field of technical education will face previously unheard-of opportunities and problems in the new millennium. Through the creation of trained labor, increased industrial productivity, and improved quality of life, technical education is essential to the nation's human resource development. A vast range of programs and specializations are covered by technical education. It is crucial that faculty members have a research and innovation mindset in order to keep themselves up to date on cutting edge technology. This organization is excited to provide faculty training to support their innovative and research endeavors.

A.Improvement in quality Technical Education:

The institute wants to work with universities and other international educational institutions to enhance its Teaching-Learning Process and Research, with the goal of improving the quality of Technical Education. The following areas are where the Institute hopes to strengthen its partnerships with reputable universities and educational institutions: Students exchange, Faculty exchange and Collaborative Research.

1. The institution uses an experimental and demonstrative teaching and learning process to provide skill-based education.
2. To provide teachers with pedagogy and pertinent technical knowledge training so they can further hone their teaching abilities and stay up to date on the most recent advancements.
3. To get academic autonomy, this will allow the institute to create a curriculum that meets industrial demands.
4. To take part in national surveys and rankings in order to get better rankings and gain national exposure and recognition.




PRINCIPAL
Avanthi Institute of Pharma
Gunthapally (V), Hayath
Ranga Reddy Dist.




B. Collaboration to impart Skill-based Education:

The institute works with industries, reputable institutes, universities, and research groups to provide skill-based education in the future.

Institution Strategic Plans:

1. Accreditation & Ranking
2. Teaching and Learning
3. Research and Development
4. Alumni Interaction
5. Industry Interaction / Collaboration
6. Student's development and participation
7. Staff development & welfare
8. Entrepreneurship
9. Library, ICT and Physical Infrastructure / Instrumentation




- PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



PERSPECTIVE PLAN

For The Next Five Years

1	Accreditation and Ranking	<ul style="list-style-type: none"> ✓ NAAC accreditation with A++ Grade by 2024 ✓ Autonomous status by June 2024 ✓ NIRF ranking (Within top 100 Pharmacy Institutes by 2025)
2	Teaching and Learning	<ul style="list-style-type: none"> ✓ Pedagogical Innovation-to be encourage and introduce in teaching learning ✓ Development of teaching plan as per OBE ✓ Preparation of Lesson Plan based on CO & PO mapping ✓ Development of e- learning resources ✓ Promote research culture & facilities ✓ Provide mentoring and personal support ✓ Continuous assessment to measure outcomes
3	Research and Development	<ul style="list-style-type: none"> ✓ Dedicated R &D facilitation Centre ✓ Establish and develop Laboratories with more research facility ✓ Fund generation through Project proposals ✓ Apply for Government/Non-Government industry, sponsored funds ✓ Collaborations with Government & Private Institutes, Universities and Research Organizations ✓ Applying for patent ✓ Students research paper publication/ presentation in Journal/ Conference from each department to be increased. ✓ More Initiatives should be taken to encourage the students for Start-ups and entrepreneurship. ✓ Faculty members to be involved in consultancy work using their own expertise.
4	Alumni Interaction	<ul style="list-style-type: none"> ✓ Data base creation, Regular interactions with alumni and networking ✓ Recognition of successful alumni ✓ Leverage for guest lecturers/internships/placements/training/ entrepreneurship ✓ Exploring Contributions ✓ Sponsorships/scholarships/fund generation
5	Industry Interaction / Collaboration	<ul style="list-style-type: none"> ✓ More no. of MOUs with industries ✓ Support for internships, visits, trainings, guest lectures ✓ Identifications of industry needs and advice on Curriculum for extra courses apart from curriculum.



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES


(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Romaji Filmcity, Hyderabad - 501 512.



		<ul style="list-style-type: none">✓ Providing opportunities for Industry based/sponsored projects✓ Providing career guidance.
6	Student's development and participation	<ul style="list-style-type: none">✓ Budget allocation for student development✓ Students Trainings & Placement Activities✓ Formation of student council✓ Student's representation in various committee and cell✓ Participation in competitions✓ Organizing competitions✓ Rewards & recognitions of achievers✓ Participation in extracurricular activities✓ Participating in social and welfare activities
7	Staff development and welfare	<ul style="list-style-type: none">✓ Recruitment Policy formation & implementation✓ Staff performance evaluation system✓ Staff Training for quality improvement✓ Best possible work facilities & infrastructure facilities✓ Staff welfare policy implementation✓ Career advancement schemes & Rewards, recognitions and incentives✓ Deputation for seminars, conferences and workshops etc.✓ Sponsorship/ Motivation for qualification improvement✓ Support for research, consultancy, innovations
8	Entrepreneurship	<ul style="list-style-type: none">✓ MOUs with organizations for entrepreneurship development✓ Providing training & guidance for entrepreneurship development✓ Bringing more experts of the field for seminar, lecture, workshop for entrepreneurship development✓ Promoting, sponsoring and facilitating entrepreneurship development.
9	Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none">✓ Infrastructure building development & modification✓ More number of Subscription of E-Journal & E-books✓ Library infrastructure development.✓ Modernize all class room sand laboratories to save power.✓ Smart Class rooms, Tutorials, Seminar halls✓ Modernization of Laboratory & equipment✓ Library infrastructure up gradation✓ System up gradation




- PRINCIPAL
Avanathi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



	<ul style="list-style-type: none">✓ Functional facilities for e-learning✓ Safety & Security management✓ Medical facility✓ Developing sports (indoor/outdoor) facilities✓ Plantations✓ Renewable Energy usage✓ Hygiene, zero plastic & green campus✓ Recycling of water
--	---



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



SHORT-TERM OBJECTIVES:

- To attain consistently high educational standards.
- To train students at the graduate level into professionals to fulfil the requirements of the industry in students.
- Cultivate close ties with the industry to pass the benefits of their knowledge and Experience to the research work of the institute.
- To upgrade faculty knowledge by organizing faculty development program or by sending them to various quality improvement programs as well as by providing industrial exposure.
- To provide exposure to global knowledge via e-learning resources.

LONG-TERM OBJECTIVES

- To be centre of academic excellence.
- To inculcate the research culture and strength it by applying for research grants from various funding agency to enhance the quality of research. Short term goals:
- To attain consistently high educational standards.
- To Train students at the graduate level into professionals to fulfil the requirements of the industry in students.
- Cultivate close ties with the industry to pass the benefits of their knowledge and Experience to the research work of the institute.
- To upgrade faculty knowledge by organizing faculty development program or by sending them to various quality improvement programs as well as by providing industrial exposure.
- To provide exposure to global knowledge via e-learning resources.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)


Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



STRENGTH

- Reputable organization with eighteen years of track record
- Visionary leadership
- 'B++' accredited by NAAC for a period of five years in 2018.
- Recipient of Swatch Bharat Award
- Institution certified to ISO 9001:2015 quality management systems. Valid till 2026
- Involvement of students in all administrative, academic, and decision-making organizations.
- A culture of participation in the workplace & Delnet/JGate facilities
- Knowledgeable and skilled Staff with a high retention rate
- Extension initiatives via the NSS
- Alumni who have settled down all across the world
- Robust brand recognition in two Telugu states with a 14-institute network
- Robust placement cell having a stellar placement history
- Facilities with ICT-enabled classrooms
- Accommodations for Staff and Students
- Partnered with Telangana Academy of Skill & Knowledge




- PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



WEAKNESS

- Being an affiliated institution, it limits academic flexibility.
- Limited financing is available for sponsored research and development.
- There aren't many postgraduate programs, and the number of PG students admitted is rather low.
- Challenges to draw big MNCs for campus postings of Packages more than 10 LPA. .
- While overcoming linguistic hurdles, students from rural areas are working hard to meet national and international standards in technical education.

OPPORTUNITIES

- Startups and tech-driven businesses can emerge from the establishment of an ecosystem that fosters student creativity and entrepreneurship.
- Seeking autonomy as an institution under the auspices of JNTU Hyderabad and UGC New Delhi.
- To engage in cooperative and connecting efforts with the public and private sectors
- To increase the Innovation Cell's and EDC's activities
- The college's location will maximize the chance to serve a greater number of students with rural backgrounds.
- Fostering an entrepreneurial culture among students by putting awareness-raising, capacity-building, and sensitization programs into practice.




PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



CHALLENGES

- Attract and hold onto highly skilled teachers.
- Excessively long wait times for government student fee receipts for scholarship recipients thereby limiting the institution's expansion.
- Creating an environment that supports creativity, research, and start-ups.
- Keeping the admissions rate at predetermined levels despite rising competition
- Drawing students from other states and high rankers in order to foster a culture of competition.
- Teaching rural kids in accordance with business requirements.
- Enhancing the caliber of student work
- The rapid advancement of technology may require more personnel and equipment.



PRINCIPAL
Avanthi Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



Various Committees/Cells/Clubs and their responsibilities:


For administrative convenience a number of committees/Cells/Clubs have been constituted to look into various aspects of the college administration, development and student & staff affairs.

The list of such committees is mentioned here:

Various Committees

S.NO	COMMITTEE
1	IQAC COMMITTEE
2	ANTI - RAGGING COMMITTEE
3	DISCIPLINARY COMMITTEE
4	GRIEVANCE REDRESSAL COMMITTEE
5	SC / ST COMMITTEE
6	RESEARCH AND DEVELOPMENT COMMITTEE
7	EXAMINATION COMMITTEE
8	EXTRA CURRICULAR AND SPORTS COMMITTEE
9	ALUMNI COMMITTEE
10	COLLEGE ACADEMY COMMITTEE
11	ADMISSION COMMITTEE
12	LIBRARY COMMITTEE
13	WOMEN PROTECTION CELL
14	COLLEGE DEVELOPMENT COMMITTEE
15	TRAINING & PLACEMENT COMMITTEE
16	NATIONAL SERVICE SCHEME (NSS) COMMITTEE
17	CAREER GUIDANCE COMMITTEE
18	STORES AND MAINTENANCE COMMITTEE
19	ENTREPRENEURSHIP DEVELOPMENT CELL
20	INDUSTRY - INSTITUTE INTERACTION COMMITTEE
21	MINORITY CELL
22	OBC CELL
23	INTERNAL COMPLIANT COMMITTEE




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Functions & Responsibilities of Various Committees:


Internal Quality Assurance cell

Internal Quality Assurance Cell (IQAC) aims at continuous enhancement of quality in teaching-learning process. Internal quality cell is headed by the IQAC coordinator appointed by the Principal

Functions & Responsibilities:

- ✓ Keeping the vision of the institution in view the cell advises on the following issues.
- ✓ Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- ✓ Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- ✓ Optimization and integration of modern methods of teaching, learning and evaluation.
- ✓ Introduction of Add-on Courses.
- ✓ Welfare schemes for staff and students.
- ✓ Research and consultancy.
- ✓ Promotion of culture and Heritage of India.
- ✓ Organizing seminars, conferences and workshops at different levels.
- ✓ Extension and up gradation of Classrooms and Laboratories.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of the Internal Quality Assurance Committee

S.No	Position	Name of the faculty	Designation
1	Chairman	Dr. K. Balaji	Principal
2	Coordinator	Dr. Nihar Ranjan Das	Vice Principal
3	Member	Dr. Y. Jaya Pradha	Director
4	Member	Mr. I. Sravan kumar	Member of GB
5	Members	Dr. M. Rama krishna	HOD
		Dr. B. Manjula	HOD
		P. Nagaraju	Asso. Prof
		Ms. T. Madhuri	Asst. Prof
6	Industry Members	Dr. Praba Shankar	Chairman & Managing Director Leads Pharma Pvt Ltd.
7	Senior Administrative Officers	Mr. N. SaiRam	Administrative Officer
8	Nominee from Local society	K.Venkatesh	Sarpanch, Gunthapally Village
9	Nominee from Alumni	MALVIKA	ANALYST-APOLLO HOSPITAL,JUBLEEHILLS,HYD
10		ANISH KUMAR DAS	CRA-BANGLORE
11	Nominee from Students	K. Sandeep	21GN1R0022


College Academic Committee

Academic committee is centralized (Institute level) committee responsible for regulating and implementing different academic activities and it is headed by Convener along with all Heads of the Department and the representative from each department acts as Departmental Academic Coordinator is the member of Academic Committee.

Functions & Responsibilities:

The followings are the duties of the academic committee in order to enhance the efficiency of learning and teaching process.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



- ✓ To review advice on and develop policies on assessment for learning, teaching and learning quality.
- ✓ To review and formulate policies to enhance students' learning motivation.
- ✓ To review and advise elective subjects to be offered by the concern departments
- ✓ To review and formulate policies to cater for student diversity.
- ✓ To monitor and following up students learning outcomes.
- ✓ To introduce and promote different teaching methods.
- ✓ To set up academic reward systems.
- ✓ To promote academic activities and creating an atmosphere of learning.
- ✓ To record students personal data and other learning experience records systematically to help students pursue further studies or develop their career.
- ✓ To help and support the teachers development through holding different professional development activities and orientations.
- ✓ Issuing the guidelines to the departments to organizing guest lectures by esteemed personalities from the industry and conducting workshops, organizing events for the improvement of the student's academics and knowledge.
- ✓ Encouraging and enhancing the teaching efficiency through the appraisal system.
- ✓ Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- ✓ To request the Governing body to encourage the best students with scholarships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- ✓ Perform other functions as may be assigned by the Governing Body.



AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of College Academic Committee

S.No.	Name of the Faculty	Designation
1	Dr. K. Balaji, Principal, AIPS	Chairperson
2	Dr. Y. Jayapradha, Director – HR	Member
3	Dr. Nihar Ranjan Das, Vice Principal, AIPS	Member
4	Dr. M. Rama Krishna, Associate Professor and Head, Dept. of Pharmacy	Member
5	Dr. B. Manula, Associate Professor and Head, Dept. of Pharm D	Member
6	Mr. K. Anil Kumar	Member
7	Mrs. G. Swapna	Member

Anti-Ragging Committee:

Anti – Ragging committee is one of the key committee that will be involved in designing strategies and action plan for curbing the Menace of Ragging in the institute by adopting an array of activities.

Functions & Responsibilities:

- ✓ Displaying the charts and other material stating evil nature, punishment of Ragging and also student's discipline.
- ✓ Ensuring compliance with the provision of UGC regulation 2009 at the institute level
- ✓ Appoint Anti-Ragging Squads in the institution monitor and oversee the performance of Anti-Ragging Squads in prevention of ragging in the institution creation of cordial atmosphere.
- ✓ To take appropriate action in case an incident of ragging is reported by Anti- Ragging Squad of the institute in case of need, reporting to the nearest police station

Anti-Ragging Committee Action Procedure

- a. Anti-Ragging Squad will immediately inquire and report any incidence of



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana



- ragging or abetment of ragging noticed by them immediately to the head of the institute and also to the Anti-Ragging Committee.
- b. Immediate action as per the situation will be taken by the Institute Anti Ragging Committee which may include:
- i. Immediate suspension of involved students
 - ii. Sending reinforcements or any help if required.
 - iii. Forwarding the report of the incident to the Anti-Ragging Committee of the University.
- c. The Anti-Ragging Committee will examine the report and recommend appropriate punishment to University Anti Ragging Committee for approval (Reporting of the matter to the Civil Police or District Administration or lodging of complaint/FIR will not be done without the approval of University Anti Ragging Committee).
- d. If any incident, even minor is reported, in addition to action taken with regard to that incidence the anti-Ragging measures will be reviewed and strengthened with immediate effect.

Composition of Anti-Ragging Committee

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr.Y.JAYAPRADHA	H.R DIRECTOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	CO – ORDINATOR
4	Dr. M. RAMAKRISHNA	HOD	MEMBER
5	B. MANJULA	HOD	MEMBER
6	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER
7	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER
8	S.SWATHI	ASSISTANT PROFESSOR	MEMBER
9	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
10	G. SRINIVASA RAO	PRO	MEMBER
11	P. PRANAY	STUDENT	MEMBER



PRINCIPAL
 Avanthi's Institute of Pharmaceutical Sciences
 Gunthapally (V), Hayath Nagar (M),
 Ranga Reddy Dist.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



Training & Placement committee:

The Training & Placement Committee shall be primarily responsible for the activities related with campus placements.

Functions and Responsibilities:


The responsibilities and functions shall include (but not limited to) the followings.

- ✓ To build confidence in students and develop right attitude in them
- ✓ Organize Various Training Programs to train the students in the areas of Quantitative Aptitude, Logical Reasoning and Verbal reasoning through the reputed external training organizations and in-house trainers.
- ✓ To plan and implement a mechanism for organizing various placement activities so as to provide placements to all the eligible candidates.
- ✓ To device and implement mechanism to liaison with good companies for recruitment of the students.
- ✓ To organize pool campus drive in campus or off campus.
- ✓ To work out and execute any other activity related with the placement of the students.

Composition of Training and Placement Cell

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR. K. BALAJI	PRINCIPAL	CHAIRMAN
2	V. ANUDEEP	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	DR. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	DR. B. MANJULA	ASSOCIATE PROFESSOR	MEMBER
5	DR. M. RAMAKRISHNA	ASSOCIATE PROFESSOR	MEMBER
6	A.V. PAVAN	ASSISTANT PROFESSOR	MEMBER
7	G. SWAPNA	ASSISTANT PROFESSOR	MEMBER




Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by PCI, AICTE & Affiliated to JNTUH)

Gunthapally (V), Abdullapurmet (M), R.R. Dist., Near Ramoji Filmcity, Hyderabad - 501 512.



IIC (Industry Institute Interaction Cell):

IIPC (Industry Institute Interaction Cell) objective is to develop of a strong technical workforce that would bridge the gap between industry requirements and academic orientation.


Functions & Responsibilities:

- ✓ To offer courses on the latest developments in engineering and technology to practitioners.
- ✓ To encourage industry and organizations for placement and training of students in industries.
- ✓ To conduct industrial training and industrial visit for the students and faculty.
- ✓ Motivate the young executives to become successful entrepreneur.

Composition of Industry Institute Interaction Cell

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY
3	Dr. M. RAMAKRISHNA	HOD	MEMBER
4	B.MANJULA	HOD	MEMBER
5	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER
6	MARTHI SWATHI	ASSISTANT PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Grievance Redressal cell:

The main objective of the Grievance Redressal Committee is to provide simple, smooth and readily accessible procedure for prompt disposal of the day to day genuine grievances of the student and faculty community to maintain a compatible atmosphere at institution level.

The committee proactively gives an opportunity to everyone in Avanthi Institute of Engineering & Technology to be listened to so that any feeling of injustice is sorted out promptly.

Functions & Responsibilities:

- ✓ The function of the cell is to look into the complaints lodged by any student/faculty, and judge its merit. The Grievance cell is also empowered to look into matters of harassment.
- ✓ Anyone with a genuine grievance may approach the department members in person, or in consultation with the class in-charge.
- ✓ In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox/ suggestion box which are placed at different locations in the institution
- ✓ . The cases will be attended promptly on receipt of written grievances from the students/faculty. The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- ✓ Use positive, friendly ways to resolve the crisis than punitive steps, which disturb the system
- ✓ Reassure them that the authorities will be acting impartially and will try to resolve the matter as amicably as possible.
- ✓ The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.
- ✓ The cell formally will review all cases and will prepare statistical reports about the number of cases received. The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.



[Signature]
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



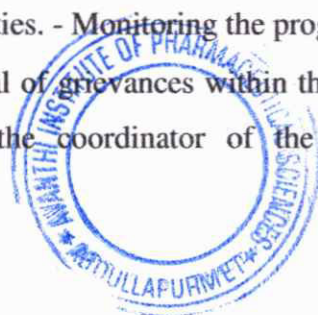
Composition of Grievance Redressal Cell

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION in COMMITTEE
1.	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. Y. JAYAPRADHA	H.R.DIRECTOR	MEMBER SECRETARY
2.	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER
3.	Dr. M. RAMAKRISHNA	HOD	CO-ORDINATOR
4.	B.MANJULA	HOD	MEMBER
5.	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
6.	G.SWAPNA RANI	ASSOCIATE PROFESSOR	MEMBER
7.	T.MADHURI	ASSOCIATE PROFESSOR	MEMBER
8.	R.ASHOK KUMAR	ASSISTANT PROFESSOR	MEMBER
9.	G. SRINIVAS RAO	PRO	MEMBER
10.	E.AVINASH	STUDENT	MEMBER

SC/ST committee

The committee consists of one senior faculty, faculty from each department and student members Responsibilities:

- Encouraging the SCs/STs employee/student to express their grievances freely and frankly without any fear of being victimized.
- Entertain written signed complaints and petitions of SCs/STs students/staff in respect of matters directly affecting them individually or as a group
- Ensure grievances are registered and acknowledged promptly through a unique fileidentification number for future reference.
- Enquiry into the grievances, making recommendations, and reporting to the concerned authorities. - Monitoring the progress of disposal of the grievance
- . Ensuring disposal of grievances within the time frame. If unsolved within the time frame the coordinator of the committee will report to the



- PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



ombudsman of the university.

- Dealing with every grievance in a fair manner. - Ensuring a reasoned and an optimistic reply for every grievance rejected.
- Recommending appropriate action against complainant, if allegations made in the documents are found to be baseless. - Collection of the feedbacks from the complaint. - Monitoring the publication of annual report.

Composition of SC/ST Committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER SECRETARY
3	Dr. M. RAMAKRISHNA	HOD	MEMBER
4	P. NAGARAJU	ASSOCIATE PROFESSOR	COORDINATOR
5	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER
7	K.SHAILAJA	ASSISTANT PROFESSOR	MEMBER
8	Dr. RAVI NAYAK	ASSISTANT PROFESSOR	MEMBER
9	YALA MADHU	STUDENT	MEMBER

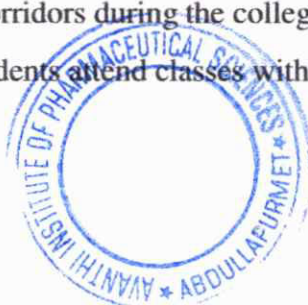
Disciplinary Committee:

Disciplinary Committee consists of Senior Faculty members, drawn from all the departments. The following are the functions of Disciplinary Committee.

Functions & Responsibilities:

- ✓ To maintain & enforce strict discipline in the college campus
- ✓ To enforce strict dress code among students
- ✓ To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.

To ensure that all the students attend classes without bunking



- PRINCIPAL

Avanthi's Institute of Pharmaceutical Sciences
Gunthapally (V), Hayath Nagar (M),
Ranga Reddy Dist.



prevent the students from leaving the college early. Please note that no student can leave the college without prior permission of the higher authorities (gate pass should be produced).

Composition of Disciplinary committee

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN
2	Dr. M. RAMAKRISHNA	HOD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER
4	Dr. G.SAI KIRAN	PROFESSOR	MEMBER
5	S.SWATHI	ASSISTANT PROFESSOR	MEMBER
6	K. USHA	ASSOCIATE PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	B. SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G. SRINIVASA RAO	PRO	MEMBER
10	RAJASHEKAR	PD	MEMBER

Career Guidance cell:

The objective of the Career Guidance cell is to create awareness among the students about latest trends & needs of Government & Private Sector.

Functions & Responsibilities:

- ✓ To prepares the students to overcome challenges of the corporate world.
- ✓ To give training and guidance to students on career related matters and assist them in exploring new opportunities.
- ✓ To activate resources for needy students to apply jobs.
- ✓ To invite companies to interact with students.



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.




Examination committee:

- The Examination committee is an apex body of the Institute which is headed by the chief superintendent
- The main function of this Committee is to carry out examinations, publish results and award certificates (provided by the University) to the students who pass the final examinations.

Functions and Responsibilities:

- ✓ To conduct Internal Assessment and External Assessment Examination related all work as per University notifications and ordinance.
- ✓ Set principles and guidelines for exam policy.
- ✓ To notify the schedules of examination to the faculty and students well in advance to prepare themselves for the examinations.
- ✓ Preparation of smooth conduct of Examinations, preparation of time – table schedules, Invigilation duty chart, Seat allotment in the Examination halls etc.
- ✓ Assigning the duty to staff properly during examination as per duty chart
- ✓ To take decision on malpractice cases and award punishments as per the university regulations.
- ✓ To facilitate the academic departments for smooth conduction of practical examination and submitting the attendance sheets and awarded marks sheets in closed envelopes duly signed by the examiners to the university.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Career guidance committee

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.SOWJANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	DR. B.MANJULA	ASSOCIATE PROFESSOR	MEMBER
5	DR.M.RAMAKRISHNA	ASSOCIATE PROFESSOR	MEMBER
6	M.UMARANI	ASSISTANT PROFESSOR	MEMBER
7	V.ANUDEEP	ASSISTANT PROFESSOR	MEMBER


Entrepreneurship Development Cell (EDC):

The objective of promote Entrepreneurship Development Cell is to promote entrepreneurship culture among the students by organizing entrepreneurship awareness programs

Functions and Responsibilities:

- ✓ Guide and assist potential entrepreneurs in the process of setting up, growing and managing the new venture.
- ✓ To create awareness on entrepreneurship among the students.
- ✓ To device and implement a mechanism for creating awareness on Intellectual Property Rights (IPR) by motivating student and faculties, organizing workshops / seminars on the same.
- ✓ To device and implement a mechanism for patenting of the products or innovations and securing the prototypes/processes/products under intellectual property rights.
- ✓ To provide a platform for interaction with entrepreneurs.
- ✓ Motivate students to develop their own startups.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Entrepreneurship Development committee

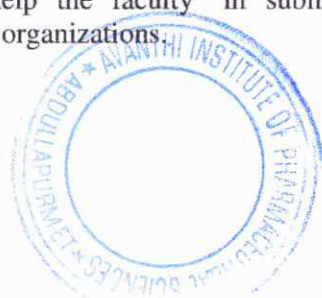
S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	PV.PAVAN KUMAR	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M. RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	KUNDURU MADHURI	ASSISTANT PROFESSOR	MEMBER
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER
8	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
9	P.KAVITHA	ASSISTANT PROFESSOR	MEMBER


R&D consultancy committee:

Research and Development cell has been formed on the recognition of the fact that pioneering research and technological innovations will be critical drivers for the nation's sustained economic growth, it will facilitate the interchange of information, establishment of standards, new techniques and fresh approaches to old problems. The R&D Committee shall focus on providing an atmosphere conducive to research and development for faculty and students.

Functions & Responsibilities:

- ✓ To inculcate the concept of research among students & staff by arranging paperpresentation competitions
- ✓ To organize Short Term Training Programs and workshops regarding Research.
- ✓ To support the faculty for writing quality research papers, patents and books
- ✓ To provide research atmosphere in the college.
- ✓ To arrange talks and interactions by eminent personalities from industry, R&D organizations, Institutions of repute; for the better understanding of research methodology and practices currently followed.
- ✓ To help the faculty in submitting the proposals to AICTE, DST/Non Govt organizations.




AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Research & Development Cell

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL(Convener)	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER SECRETARY
3	Dr. M. RAMAKRISHNA	HOD	MEMBER
4	Dr. GADIPALLY SAIKIRAN	PROFESSOR	MEMBER
5.	G.SWAPNA	ASSOCIATE PROFESSOR	MEMBER
6	MOHAMMEDABDUL AZEEM	ASSOCIATE PROFESSOR	MEMBER
7	BOLLE SURESHKUMAR	ASSOCIATE PROFESSOR	MEMBER
8	RAJASHEKAR	PD	MEMBER

Library Committee:

The Library Committee provides a forum for open discussion of matters relating to the library and its services,

The Committee will look into the matters relating to library such as procurement or adding up of titles, volumes, learning resources such as e-journals, e-learning material for the college for the academic year.

Functions and Responsibilities:

- ✓ To frame general rules for the management of the library.
- ✓ To prepare annual budget estimated of the Committee. library for submission to the academic
- ✓ To allocate funds, from the sanctioned annual budget of the library, to the Department and Centre of Studies for the purchase of books, journals, and periodicals.
- ✓ It invites the requirements from all the departments based on revisions in curriculum as well as students through a requirement register available in the Central Library and in the form of feedback.



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



- ✓ To ensure that students maintain utmost silence in the library
- ✓ To maintain proper discipline in the student waiting room and corridors during the college working hours
- ✓ To assist the college Anti Ragging Committee in preventing ragging in the college and to spread anti ragging campaign throughout the students community.
- ✓ To recommend suitable disciplinary action against that student including in fact of indiscipline behind doubt.

Composition of Library Committee

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	S. SRI DEVI	LIBRARIAN	MEMBER SECRETARY
3	Dr. M.RAMAKRISHNA	HOD	MEMBER
4	B.MANJULA	HOD	MEMBER
5	P.LAVANYA	ASSOCIATE PROFESSOR	MEMBER
6	S KOTI REDDY S KOTI REDDY	ASSISTANT PROFESSOR	MEMBER

NSS Committee:

The sole aim of the NSS is to provide hands on experience to young students in delivering community service.

Functions and Responsibilities:

- ✓ To create awareness regarding social service among the students and other members of the college community.
- ✓ To organize orientation programs for NSS volunteers, explain them about the concept of social service, and teach them methods and skills required for achieving the objectives of the scheme
- ✓ To select service projects on the basis of utility and feasibility
- ✓ To ensure cooperation and coordination of community agencies, government departments and non-governmental agencies.



Principal
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of National service scheme (NSS) committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr.k. Balaji	Principal	Chairman
2	Dr.Nihar Ranjan Das	Vice Principal	Member
3	Dr. B.Manjula	Associate professor	Member
4	Dr.M.Ramakrishna	Associate professor	Member
5	AV. Pavan	Assistant professor	Member
6	M.Umarani	Assistant professor	Member
7	V.Anudeep	Assistant professor	Member
8	V. GANESH	Assistant professor	Member


Sports and Games Committee:

The Sports and Games committee is intended to plan and coordinate the organization of various extracurricular activities in the college. The aim of this committee is to make students more fitness and health conscious. The sports and games committee is responsible to bring the sporting spirit in the student community and bring in a culture of sports and games in the institute.

Functions and Responsibilities:

- ✓ To recommend to principal to provide facilities for indoor and outdoor games
- ✓ To finalize annual calendar of internal and external sports activities
- ✓ Prepare budget for proposed activities
- ✓ Provide necessary training to the students in different sports activities
- ✓ Selection of teams to represent college in intercollegiate tournaments and intramural tournaments.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Extra-Curricular and Sports Committee

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	RAJASHEKAR	PD	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	D.BALU	ASSISTANT PROFESSOR	MEMBER
5	DR. VELPUKONDA ANUDEEP	ASSISTANT PROFESSOR	
6	KANDUKURI DILEEP KUMAR	ASSISTANT PROFESSOR	MEMBER

Alumni committee:

The objective of the Alumni committee is to maintain a lifelong relationship with alumni and providing relationship between alumni and present students as well as among alumni.

Functions and Responsibilities:

- ✓ To develop plans to support the growth of institution to achieve its vision and to enable institute to add values to all its stakeholders.
- ✓ To plan and implement a mechanism for alumni feedback and suggestions from as well as schedule and execute Alumni meet.
- ✓ To support a strong relationship between alumni association and current students
- ✓ To organize interactive sessions with alumni to current students and assist current students and alumni in career planning, placement and transitions.
- ✓ The committee also tracks and highlights the achievements and successes of alumni so as to provide impetus to the institute and its students.



PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Alumni Committee Members

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
6	RAJASHEKAR	PD	MEMBER

Transport Committee:

The Transport Committee provides the Academy with a standard procedure for the acquisition, enhancement, use, control, maintenance, repair and disposal of the Academy vehicles and for the management of related forms of transport engaged for Academy activities.

Functions & Responsibilities:

- ✓ To allot seats for students and faculty in concerned routes and display of list of faculty and students
- ✓ To take necessary steps for prevention of un-authorized boarders
- ✓ To recommend management for additional transport facilities
- ✓ To review the operation of vehicle in all routes
- ✓ To review the maintenance of transport vehicles



AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Transport Committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	P.LAVANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	K VIMALA	ASSISTANT PROFESSOR	MEMBER
5	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
6	M. RAJASHEKAR	PD	MEMBER
7	N. RAMA CHANDRA RAO	BUS INCHARGE	MEMBER

Women grievances & equal opportunity cell:

The objective of the Women grievances & equal opportunity cell is to create an atmosphere of Equal Opportunity through awareness generation programmes and to provide auxiliary support towards skill development and enhancing employability of students.

Functions & Responsibilities:

- ✓ To enquire the Complaints received from the female students or staff of the College.
- ✓ To deal with the issues of Gender based violence
- ✓ To conduct various gender sensitization programmes
- ✓ To pay Special Attention on ragging/exploitation related issues.



[Signature]
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M).
R.R. Dist. Telangana.



Composition of Women grievances & equal opportunity cell

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.MANJULA	HOD	MEMBER SECRETARY
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G.SRINIVASA RAO	P R O	MEMBER
10	AFSHA BEGUM	STUDENT	MEMBER


Cultural committee:

The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College and to provide platform to students to exhibit their talents.

Functions and Responsibilities:

- ✓ To plan and schedule cultural events for the academic year.
- ✓ To prepare budget for all cultural events and take necessary steps for its approval.
- ✓ To promote and arrange extracurricular activities to bring out the talents of students in performing arts.
- ✓ To obtain formal permission from the College authorities to arrange program.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Cultural committee

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN
	T.MAHENDER	ASSISTANT PROFESSOR	MEMBER SECRETARY
2	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
3	P.LAVANYA	ASSOCIATE PROFESSOR	MEMBER
4	V.ANUDEEP	ASSOCIATE PROFESSOR	MEMBER
5	G.SWAPNA	ASSISTANT PROFESSOR	MEMBER
6	A.SHRUTHI	ASSISTANT PROFESSOR	MEMBER

Website Committee:

The objective of the Website committee is to deliver the information about the college to the outside world and to supervise all aspects of the website including updating content and troubleshooting technical issues for the institute website.

Functions and Responsibilities:

- ✓ To administer data acquisition process, maintenance of the institute's website with regards to all activities related to Domain & hosting.
- ✓ To administer regular updates to the site by securing necessary approval/authentication of the information from the concerned authority before hosting on to the website.
- ✓ To collect information & data reports from various academic department & internal bodies like library, NCC, NSS, Training & Placement, Sports, Women Empowerment Cell etc. at regular intervals for necessary and timely updates of the site.



AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Website Committee

S.NO	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	G SWAPNA	ASSOCIATE PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE-PRINCIPAL	MEMBER
4	VADTYA GANESH	ASSISTANT PROFESSOR	MEMBER
5	Dr. P. SWATHI PATEL	ASSISTANT PROFESSOR	MEMBER
6	KUKKALA SHAILAJA	ASSISTANT PROFESSOR	MEMBER
7	Dr. ANUDEEP	ASSISTANT PROFESSOR	MEMBER
8	P.V. PAVAN KUMAR	ASSISTANT PROFESSOR	MEMBER


Health club:

The main objective of the Health club is to develop a healthy mind in a healthy body. The health club always conducts medical camps, yoga training etc. in regular intervals in every academic year.

Functions and Responsibilities:

- ✓ To provide students with knowledge, skills, capacities, values and the enthusiasm to mould a healthy lifestyle into adulthood.
- ✓ To organize Awareness drives in which students are sensitized towards cleanliness.
- ✓ Imparting information about various diseases prevailing in a particular duration of year and various preventive steps.
- ✓ To create awareness of physical fitness which is an important component of wellness.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Health Club

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. M.RAMAKRISHNA	HOD	MEMBER SECRETARY
3	B.MANJULA	HOD	MEMBER
4	P.LAVANYA	ASSOCIATE PROFESSOR	MEMBER
5	Dr. SWATHI PATEL	ASSISTANT PROFESSOR	MEMBER
6	Dr. B.E. EVANGILEEN	ASSISTANT PROFESSOR	MEMBER
7	T. MAHENDER	ASSISTANT PROFESSOR	MEMBER

Examination Committee

The Examination committee is an apex body of the institution which is headed by Examinations In-Charge (EI). The main function of this Committee is to carry out examinations, publish results and award certificates (provided by the University and Institute) to the students who pass the final examinations. Keeping the record of each and every issue related to the examination.

Functions and Responsibilities:

- The Examination Committee shall prepare relevant time tables for our College based on the Examination Time Table.
- The Examination Committee shall make the Block and Seating Arrangement and display them on the concerned Notice Board/Website and Blocks.
- The Exam Committee shall prepare and display an overall Invigilation Duty List on the Staff Notice.
- The Exam Committee shall ensure that adequate stationery, like answer sheets, drawing sheets, charts, graph paper, drawing boards, trays, threads, water jugs etc. are made available.
- The Exam Committee shall hold a pre-exam meeting to brief the members of faculty with regard to the examination procedures and the role and responsibilities of A report of same shall be submitted to the Principal.
- Committee should collect examiners names for assessment and moderation of each subject from respective HODs.
- Under the guidance of the CE, the Exam Cell shall analyze the exam results and the same shall be verified by the respective HODs. After due verification, copies of the result analysis shall be sent to HODs, the Principal and Secretary.



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



- Preparation of smooth conduct of Examinations, preparation of time – table schedules, Invigilation duty chart, Seat allotment in the Examination halls etc.

Composition of Examination Committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY
3	P. NAGARAJU	ASSOCIATE PROFESSOR	EXAMBARANCHHEAD
4	LAXMIKANTH RAO	ASSISTANT PROFESSOR	SUPPORTINGSTAFF

Admission Committee:

The Admissions Committee is responsible for the Under Graduate (UG) and Post Graduate (PG) student admissions in the Institute. Admissions committee tracks the success of the admissions process each day during admissions by maintaining a database of pertinent information of the applicants. This committee reviews admission requirements for the Institute annually.

Functions and Responsibilities

The Admission Committee has the following roles and responsibilities:

- To improve the admissions quality with well-defined policies.
- To disseminate and comply with all the rules and regulations of admissions as prescribed by Govt. and statutory agencies.
- To create a brand value and awareness about the institute.
- To provide best counseling to students and parents who come to seek admission.
- To guide the students and parents in making effective decisions.
- To guide admitted students to complete the admission procedure like paying fees, getting roll nos., getting hostel admission, getting I-card, fulfilling eligibility criteria, getting time tables etc



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Composition of Admission Committee Admission Committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. M.RAMAKRISHNA	HOD	MEMBER SECRETARY
3	B.MANJULA	HOD	MEMBER
4	P.LAVANYA	ASSOCIATE PROFESSOR	MEMBER
5	Dr. SWATHI PATEL	ASSISTANT PROFESSOR	MEMBER
6	Dr. B.E. EVANGILEEN	ASSISTANT PROFESSOR	MEMBER
7	T. MAHENDER	ASSISTANT PROFESSOR	MEMBER

Women Protection Cell

Women cell aims at empowering and orienting women to recognize their true potential and to help them attain their own stand in a competing world. The cell has been established in order to protect the women staff and students associated with the college from any sorts of injustice or sexual harassment of any nature directly and indirectly.

Functions and Responsibilities:

1. To mould potential women force in the campus to achieve thriving mile stones of success.
2. Empowering women to attain emotional, physical and mental freedom to withstand the changing phase of their life.
3. To enhance the self-esteem and self-confidence of women students, faculty and staff in the college.
4. To develop critical thinking ability of women students such that it enhances decision-making ability. To women cell has been formed to resolve issues pertaining to grievances filed by students or staff.
5. To provide a platform for listening to complaints.
6. To incorporate hygiene habits and ensure a health atmosphere in and around the campus



AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



7. To ensure personality along with academic development of students
8. To promote a culture of respect and equality for female gender.
9. To inculcate entrepreneurial attitude among young girls, scientists at the earliest so that they can be “job givers” rather than “job takers”

Composition of Women Protection Cell

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.MANJULA	HOD	MEMBER SECRETARY
3	Dr. Y.JAYAPRADHA	CO-ORDINATOR	MEMBER
4	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
5	P. NAGARAJU	ASSOCIATE PROFESSOR	MEMBER
6	A.SHAILAJA	ASSOCIATE PROFESSOR	MEMBER
7	K.USHA	ASSOCIATE PROFESSOR	MEMBER
8	B.SURESH KUMAR	ASSISTANT PROFESSOR	MEMBER
9	G.SRINIVASA RAO	P R O	MEMBER
10	AFSHA BEGUM	STUDENT	MEMBER

College Development Committee

The College Development Committee (CDC) monitors overall academic and administrative facilities and services. This committee advises the college administration regarding development plans prepares the budget and also suggests the plans for infrastructural development. The major functions of CDC are as following.

Functions and responsibilities of College Development Committee:

- To decide about the overall teaching programs or annual calendar of the college
- To recommend to the management about introducing new academic courses
- To take review of the self-financing courses in the college, if any, and make recommendations for their improvement



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M).
R.R. Dist. Telangana.



- To make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college
- To make specific recommendations to the management to foster academic collaborations to strengthen teaching and research.
- To make specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process
- To make recommendations regarding the students' and employees' welfare activities in the college or institution.


College Development Committee Members

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN
	T.MAHENDER	ASSISTANT PROFESSOR	MEMBER SECRETARY
2	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
3	P.LAVANYA	ASSOCIATE PROFESSOR	MEMBER
4	V.ANUDEEP	ASSOCIATE PROFESSOR	MEMBER
5	G.SWAPNA	ASSISTANT PROFESSOR	MEMBER
6	A.SHRUTHI	ASSISTANT PROFESSOR	MEMBER

Stores and Maintenance Committee:

This committee is responsible for developing and implementing strategies for the effective maintenance of the institute's infrastructure and other related facilities. The committee ensures that annual building and other maintenance requirements are satisfied. Identification and planning of preventative maintenance needs is also an important one.




PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Functions and Responsibilities:

- To monitor the overall cleanliness of the college campus.
- To monitor the ongoing developmental works of the college.
- To undertake maintenance and repair of infrastructure on the college premises.
- To make special efforts to enhance the ambience of the college.
- To purchase infrastructural and other important purchases for the college.

Composition of Stores and maintenance committee

S.NO	NAME OF THE FACULTY	DESIGNATION	DESIGNATION IN COMMITTEE
1	DR.K. BALAJI	PRINCIPAL	CHAIRMAN
2	B.SOWJANYA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	DR.NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	DR. B.MANJULA	ASSOCIATE PROFESSOR	MEMBER
5	DR.M.RAMAKRISHNA	ASSOCIATE PROFESSOR	MEMBER
6	M.UMARANI	ASSISTANT PROFESSOR	MEMBER
7	V.ANUDEEP	ASSISTANT PROFESSOR	MEMBER
8	G.RAJENDER	LAB ASSISTANT	MEMBER

Minority Cell

The aim of the Minority Cell is to empower the minority communities in the College and assist them in their curricular, co-curricular and extra-curricular activities. The Cell has been set up to help minority students from the Christian, Muslim, Jain and other communities achieve holistic development.



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Functions and responsibilities:

- To collect reports and information of Government of Goa and UGC's orders on various aspects of education, employment of minority students
- To publicize the various Central and State Government scholarship schemes and any updates in these matters
- To coordinate with other College Cells and Committees such as the Mentoring Cell, Placement Cell, Students' Council, Sports Council, Cultural Council, etc. and ensure that students from minority communities participate in their activities
- To coordinate with Programme Coordinators, Department Heads and the Mentoring Council to identify students from these communities who need special assistance such as remedial classes and bridge courses, as well as those who are advanced learners and could be given extra attention and guidance.

Composition of Minority cell Committee

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	MOHAMMEDABDUL AZEEM	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M. RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	MD ALEEMUDDIN	ASSISTANT PROFESSOR	MEMBER
7	P. LAVANYA	ASSOCIATE PROFESSOR	MEMBER
8	P.KAVITHA	ASSOCIATE PROFESSOR	MEMBER

OBC Cell

OBC cell has been emerged to create awareness on issues of discrimination and grievances arising out of disputes concerning OBC students. The Cell is also actively participate in various schemes announced by the State and the Centre for students.



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Functions and Responsibilities of the OBC CELL

- To aware the OBC students regarding various scholarships program of State Government and UGC.
- To take such follow up measures for achieving the objectives and targets laid down for the purpose by the Government of India and the UGC.
- To collect reports and information of State Government and UGC's orders on various aspects of education, employment of OBC Students.
- To circulate State Government and UGC's decisions about different scholarship programs.
- To function as a Grievances Redress Cell for the grievances of OBC students and staff of the college and render them necessary help in solving their academic, research as well as administrative problems.

OBC CELL COMMITTEE MEMBERS

S.No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER SECRETARY
3	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER
4	Dr. M.RAMAKRISHNA	HOD	MEMBER
5	B.MANJULA	HOD	MEMBER
6	V. KAVITHA	ASSISTANT PROFESSOR	MEMBER
7	G.SWAPNA	ASSOCIATE PROFESSOR	MEMBER
8	K VIMALA	ASSISTANT PROFESSOR	MEMBER

Internal Complaint Committee

The Institution has the responsibility to sensitive employees regarding sexual harassment issues by organizing and conducting workshops and seminars. Under the Anti- Sexual Harassment at Workplace Act the central government requires the organizations to implement the following:



PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.



Functions and responsibilities:

1. Dissemination of the policies against sexual harassment,
2. Carrying orientation programs for the members of the Internal Complaints
3. Conduct skill building programs for the members of the Internal Complaints Committee,
4. Publish names and contact details of the members of the Internal Complaints Committee for the easy access by employees of the
5. The Institution may invite legal practitioners, representatives of NGOs, organizations that have worked on issues that are related to women's rights or human rights for such orientation programs on sensitizing sexual harassment.

Composition of Internal Compliant Committee

S. No	Name of the faculty	Designation	Designation in committee
1	Dr. K. BALAJI	PRINCIPAL	CHAIRMAN
2	Dr. NIHAR RANJAN DAS	VICE PRINCIPAL	MEMBER SECRETARY
3	Dr. M.RAMAKRISHNA	HOD	MEMBER
4	B.MANJULA	HOD	MEMBER
5	N. SAROJA	ASSISTANT PROFESSOR	MEMBER
6	B. EMMANUEL EVANGILEEN	ASSOCIATE PROFESSOR	MEMBER
7	K VIMALA	ASSISTANT PROFESSOR	MEMBER



[Signature]
PRINCIPAL
AVANTHI INSTITUTE OF
PHARMACEUTICAL SCIENCES
Gunthapally (V), Abdullapurmet (M),
R.R. Dist. Telangana.